

**KINGSVILLE TOWNSHIP TRUSTEES ORGANIZATIONAL**

**JANUARY 6, 2010 -- Fire Hall -- 6:30 PM**

The Organizational Meeting of the Kingsville Township Trustees was called to order at 6:30 PM by the Fiscal Officer, Deborah Ball. The Pledge of Allegiance was said. Present were Mr. Darrell Ensman, Mr. Dennis Huey and Mr. Doug Reed. Nominations were open for Chairman. Mr. Huey nominated Mr. Reed to serve as Chairman for 2010. Mr. Ensman seconded the nomination; on the call of the roll: Mr. Ensman – Yes; Mr. Huey – Yes; Mr. Reed – Yes. At this time, Mr. Reed moderated the meeting. Mr. Huey nominated Mr. Ensman for Vice Chairman; motion seconded by Mr. Reed; on the call of the Roll: Mr. Ensman – Yes; Mr. Huey – Yes; Mr. Reed – Yes.

**REAPPOINTMENTS:** The Trustees decided to table the Zoning Board of Appeals (Fred Ruhland term expires 12/31/2009) and Zoning Commission (Steve LaBounty term expires 12/31/2009) reappointments until the next regular business meeting while they contact potential nominees.

Mr. Ensman made a motion to reappoint Mr. Jim Branch as Zoning Inspector - annual term to expire 12/31/2010; Mr. Reed seconded the motion; all yes.

**FEES:**

**Zoning:** Mr. Huey moved to keep the zoning permit fees unchanged: \$35 residential, \$50 residential new construction, \$200 commercial, \$100 commercial sign only, \$125 for a residential variance hearing, \$250 for a commercial variance hearing and \$500 for zoning text or map amendments/changes; motion seconded by Mr. Ensman; all yes.

**Copy Fees:** Mr. Huey made the motion to keep the copy fees \$.25 per page of copies of all non Fire/EMS and related reports or records requests. He made the motion clear that these fees relate only to any Public Records that the Fiscal Officer has to copy; motion seconded by Mr. Ensman; all yes.

**Road:** Road Bond Application Fee for 2010 will remain \$25

**Cemetery:** Mr. Reed moved that all cemetery fees remain unchanged for 2010: Motion was seconded by Mr. Huey; all yes.

**2010 Fees: Graves** for Twp Residents \$200 each – Non-resident is \$350.

<b>Grave Opening</b>	<b>Mon-Fri</b>	<b>Sat until Noon</b>
<b>Adult</b>	\$300	\$400
<b>Baby/Child</b>	\$145	\$195
<b>Urn</b>	\$100*	\$115**

\*Cost of vault for urn is \$75.

\*\* No Cremations on Saturday unless there is full funeral services.

Grave Openings are to be completed no later than noon on Saturday.

No holiday grave or cremains openings.

**Exhumations** – week days only - \$1,500

**Foundations** - \$9 per cubic foot

There will be no pouring of foundations until we have a minimum of 7 yards and if someone demands a pouring of the foundation when we do not have a minimum of 7 yards, they must pay all material and wages for the pouring. The person ordering veteran's marker must pay foundation fee prior to setting. Special or extenuating circumstances need to be discussed with the Cemetery Sexton.

**MEETING DATES:** Mr. Ensman moved to continue our current schedule of meeting the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month at 7:00 PM; motion seconded by Mr. Huey; all yes.

**MILEAGE REIMBURSEMENT:** Mr. Reed moved to leave the mileage reimbursement rate at \$.40 per mile; motion seconded by Mr. Huey; all yes.

**KINGSVILLE TOWNSHIP TRUSTEES ORGANIZATIONAL**

**January 6, 2010 -- Fire Hall -- (Continued)**

**FIREFIGHTER/EMT/PARAMEDIC ROSTER FOR 2009:** Mr. Ensman moved to accept the 2010 Roster as presented; Mr. Huey seconded the motion; all yes.

**Copy Fees:** Mr. Huey made the motion that the fee for any Accident/ Fire/ EMS/ or related report/records request that is not a Fiscal Officer record will be \$25 per report/record; Mr. Ensman seconded the motion; all yes.

Mr. Reed moved to go to executive session for the purpose of discussing salaries; motion seconded by Mr. Huey; on the call of the roll: Mr. Ensman – Yes; Mr. Huey – Yes; Mr. Reed – Yes.

After discussion and with no motions made in executive session; Mr. Reed moved to return to regular session; motion seconded by Mr. Ensman; on the call of the roll: Mr. Ensman – Yes; Mr. Huey – Yes; Mr. Reed – Yes. The meeting room was re-opened to the public.

**SALARIES:** Mr. Huey moved to set the following salaries for 2010; motion seconded by Mr. Ensman; all yes.

Trustees	\$ 10,000 annual
Fiscal Officer	\$ 16,977 annual
Neal Stewart	\$ 18.49 per hour plus \$250 clothing allowance
Scott Burdine	\$ 15.02 per hour plus \$250 clothing allowance
Seasonal - Cemetery	\$ 9.35 per hour
Seasonal - Road	\$ 11.00 per hour
Fire Chief Stewart	\$ 3,000 annual paid quarterly
Admin. Ass't Mannier	\$ 3,000 annual paid quarterly
Ass't Chief Maki-Cliff	\$ 3,000 annual paid quarterly
Fire Inspector Dennis Page	\$ 2,000 annual paid quarterly
Zoning Inspector Jim Branch	\$ 350 per month
Secretarial Fees - Zoning Boards	\$ 25 per meeting

**OTHER BUSINESS for the Good of the Order:**

1) The Trustees and the Fiscal Officer reviewed the budget and discussed the amounts to present as the 2010 Temporary Appropriations to the Ashtabula County Auditor for approval. This report will be presented for approval at the next regular business meeting.

2) Mr. Reed moved to approve payment of final 2009 bills; motion seconded by Mr. Huey; all yes. The final 2009 paychecks will be presented at the next regular business meeting for approval.

3) The Fiscal Officer presented 2 letters for review and signatures from the Auditor of State: a) Exit Conference request. b) Representation of Materials confirmation. The Trustees reviewed these and signed the letters.

4) Mr. Huey reported that he has spoken to a person at Shelly & Sands Company about the Asphalt Plant, the type of machines they will be using, and when they will be starting the project. The estimated time of start is February 2010. There is a great concern from the Trustees and Neal, as well as Plymouth and Sheffield Townships, about the promised offer of the concrete to the townships now being taken away. There is also concern that they have already put in a large amount of equipment and preparatory items at the site and do not have a permit yet. The Trustees agree that a letter must be quickly sent requesting a meeting and demanding answers for this. Mr. Huey also said that he will be in contact with ODOT about their rules concerning this matter.

Mr. Reed moved to adjourn the meeting; motion seconded by Mr. Ensman; all yes.

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Dennis Huey, Chairman

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Deborah M. Ball, Fiscal Officer